



# Altona Meadows Primary School

No. 5172

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## Grade 5 Family Contributions / Book Pack Information

Monday 11<sup>th</sup> October, 2021

Dear Parents/Guardians,

Altona Meadows Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For the 2022 school year, we are moving to an online portal for the purchasing of Book Packs, this should hopefully make the system of ordering and delivering of packs much easier. All Book Packs will be delivered straight to the school at the beginning of 2022 and will not need to be taken home.

Our School Council have also approved the commencement of a Bring your Own Device Program for the 2022 school year onwards for students in grades 3, 4, 5 & 6. We have partnered with JBHIFI for ensure the best prices and warranty for these netbooks. Please see the attached Information Pack for further information.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Emma Hampton  
School Principal

Sophie Angus  
School Council President



## Altona Meadows Primary School Grade 5 2022

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Grade 5 classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>Grade 4 Book Pack</li> </ul>	\$66.95
Grade 5 Curriculum Contribution <ul style="list-style-type: none"> <li>Items to support the curriculum delivery eg: counters, reading books</li> </ul>	\$50
Grade 5 classroom consumables <ul style="list-style-type: none"> <li>General classroom supplies eg: paper, art &amp; craft supplies</li> </ul>	20 / \$40 / \$60
Specialist Program Resources <ul style="list-style-type: none"> <li>Contribution towards materials and resources for the Specialist program</li> </ul>	\$20 / \$40 / \$60
Online Subscription <ul style="list-style-type: none"> <li>Essential Assessment – online assessment platform</li> </ul>	\$20
Stephanie Alexander Kitchen Garden Program	\$40.00
Other Contributions - for non-curriculum items and activities	Amount
<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$50 / \$100

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from Paper Chase / Office National for your child to individually own and use.

### Extra-Curricular Items and Activities

Altona Meadows Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
School Diary	\$10.00	

### Financial Support for Families

Altona Meadows Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our office and a member of staff will be able to support you. Ph: 03 9369 1288 | Email: [altona.meadows.ps@education.vic.gov.au](mailto:altona.meadows.ps@education.vic.gov.au)

### Payment methods

All online payments can be made online through Paper Chase/Office Nationals portal. Please see the attached form for further details.

The purchasing of a device for students in grades 3,4,5 & 6 can all be made through our JBHIFI portal. Please see attached form for further details.

The School Diary, donations to our Building Fund and all other voluntary contributions can be made directly through our main office.

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



# ALTONA MEADOWS PRIMARY SCHOOL BOOKLIST GRADE 5 2022



This year Altona Meadows Primary School is switching to an **online only** ordering system for Book Packs with our stationery supplier Paperchase Office National.

There will be **NO** collection day at the school. Book packs will be delivered free of charge to the school for distribution to the students if ordered by the due date.

Complete Packs only can be ordered through the Paperchase Booklist website, see below for details.

**Please place your order online no later than 11<sup>th</sup> January 2022 to guarantee free delivery to the school.**

Orders placed after the cutoff date may incur a \$5 late fee, and are not guaranteed to be delivered before the start of Term 1 2022.

Parents can contact the school office for assistance to place the book list order if they do not have any access to the internet at home.

## Online Ordering Procedure

1. Go to <http://booklist.paperchase.com.au>
2. ENTER THIS SCHOOL ACCESS CODE: **BTSAMPS**  
School code must be entered. Searching for school will not work
3. Click 'Create Order', Enter students first and last name, choose year level from the drop-down list and follow the prompts to place your order.

Please check your E-mail for order receipt.

**PLEASE NOTE: All packs will be delivered to the school for distribution to students and therefore must be pre-paid.** Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available\*

\* ZIP Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply: <https://zip.co/create-an-account>

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

If you have any queries, please contact the school office. If you are experiencing significant financial hardship please contact the school for an appointment to discuss payment options.



# ALTONA MEADOWS PRIMARY SCHOOL BOOKLIST GRADE 5 2022



PLEASE SUBMIT ORDER ONLINE BY: 11-Jan-2022

## ONLINE ORDERING INSTRUCTIONS:

Ordering is fast, secure and convenient. Simply;

1. Go to <http://booklist.paperchase.com.au>
2. Enter this School Access code: **BTSAMPS**
3. Click 'Create Order'
4. Enter student's name, select correct year level from the drop-down list and follow prompts to place your order

## YEAR 3 – YEAR 6: VOLUNTARY CONTRIBUTIONS:

When placing your booklist order online, you will have the options of including various contributions with your order.

- Curriculum Contributions: \$50
- Classroom Materials: \$20 / \$40 / \$60
- Specialist Program Resources: \$20 / \$40 / \$60
- Essential Assessment: \$20
- SAKGP: \$40

## OTHER CONTRIBUTIONS: (ALL LISTS)

- Building Fund (Tax Deductable): \$50 / \$100

## STATIONERY PACK - Sold as a Pack only - items can not be altered

Qty	Code	Description	Unit
3	4034454	OSMER GLUE STICK 36G CLEAR	EACH
1	7001798	FABER CASTELL PROJECT MARKERS WALLET 12	PACK 1
4	4013052	STAEDTLER FSC HEXAGONAL PENCIL HB	EACH
1	4830007	OSMER COLOUR PENCILS PKT 12	PACK 1
3	4000031	PICTOR PREMIUM EXERCISE BOOK FEINT RULED 8MM 70GSM 96 PAGE A4 EARTH	EACH
1	4000482	PICTOR PREMIUM A4 96 PAGE PROJECT BOOK 8MM PLAIN/RULED 70GSM LIBRA	EACH
1	4010239	SCHOOL SCISSORS BLUE HANDLE 160MM ROUNDED END	EACH
5	7011479	ARTLINE 8210 BALLPOINT PEN MEDIUM SMOOVE BLUE	EACH
2	7001009	ARTLINE 8210 BALLPOINT PEN MEDIUM SMOOVE RED	EACH
1	7005071	ARTLINE 210 FINELINER PEN 0.6MM BLACK	EACH
2	7048391	WONDER WRITER MEGA MULTI PURPOSE BOOK 64 PAGE 8MM 330x240	EACH
1	4028630	DOCUMENT WALLET A4 BUTTON CLEAR	EACH
1	4010450	OSMER HP101 KIDS SAFE HEADPHONE VOLUME CONTROL	EACH
3	7051933	ARTLINE SUPREME WHITEBOARD MARKER BULLET 1.5MM BLACK	EACH
1	7004604	INITIATIVE INSERT RING BINDER 2D 25MM A4 WHITE	EACH
2	4000154	PICTOR PREMIUM GRAPH BOOK 10MM 70GSM 48 PAGE A4 SUN	EACH
5	4000185	PICTOR MEGA SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 330 X 240MM	EACH
2	7007741	OFFICE NATIONAL SELFSTICK REMOVABLE NOTES 75X75MM	EACH
1	7091594	WRITER OFFICE PAD RULED 8MM RULED 50GSM 100 SHEET A4 WHITE	EACH
1	4474739	PENCIL CASE LARGE 2 ZIP WITH NAME POCKET 350 X 180MM BLACK NEON	EACH
1	7003914	MARBIG 2 HOLE PENCIL SHARPENER METAL HAND HELD	EACH
2	7005894	PLASTIC ERASER LARGE WITH SLEEVE	EACH
1	7049367	WOODEN RULER 30CM	EACH
1	4000895	PICTOR VISUAL ART DIARY A4 PP 120 PAGE 110GSM BLACK	EACH
1	7002263	BANTEX ECONOMY FLAT FILE A4 BLUE	EACH
1	4352027	CLEAR MESH POUCH A4 360 X 270MM	EACH
1	7071685	INITIATIVE HIGHLIGHTER CHISEL ASSORTED WALLET 4	PACK 1
1	7034535	OLYMPIC R710 REINFORCED LOOSE LEAF REFILL 7MM FEINT RULED 55GSM A4 PACK 100	PACK 1
1	7002096	MARBIG LIGHTWEIGHT COPYSAFE SHEET PROTECTORS A4 PACK 10	PACK 1
1	4010001	PACKAGING: BTS BAG	EACH

Pack Price: **\$66.95**

**PRE-PAYMENT IS REQUIRED (CREDIT / DEBIT CARD VISA & MASTERCARD ONLY. ZIP PAY ALSO AVAILABLE)**